

Public Protection Cabinet  
 Department of Housing, Buildings and Construction  
 500 Mero Street  
 Frankfort, Kentucky 40601  
 502-573-0365 Fax: 502-573-1598

**LICENSING RENEWAL APPLICATION**

*Please type or print application. Answer all questions on this application.*

*A nonrefundable renewal fee made payable to Kentucky State Treasurer or electronic payment shall be submitted with this application. See attached Fee Schedule.*

**1. Designate the type of license:**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Electrical Contractor | <input type="checkbox"/> Master HVAC Contractor   | <input type="checkbox"/> Master Plumber     |
| <input type="checkbox"/> Master Electrician    | <input type="checkbox"/> Journeyman HVAC Mechanic | <input type="checkbox"/> Journeyman Plumber |
| <input type="checkbox"/> Electrician           |   |   |

**2. Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
*Last* *First* *MI*  
*(Street, Route or Box Number)*

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**County:** \_\_\_\_\_ **Telephone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Birth Date:** \_\_\_\_\_ **License # (list all):** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**3. Employer Information**

**Employer Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
*(Street, Route or Box Number)*

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **County:** \_\_\_\_\_

**Telephone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Federal ID Number:** \_\_\_\_\_

**Please indicate to which of the above addresses you prefer to receive mail from the Department: #2: \_\_\_\_\_ #3: \_\_\_\_\_**

**4. The following must be submitted with this application:**

- a. Proof of completing continuing education requirements pursuant to 815 KAR 2:010.
- b. **Proof of General Liability Insurance and Workers Compensation Insurance:** in the form of a certificate with the Department of Housing, Buildings and Construction listed as the certificate holder. (Only applies to Electrical Contractors, Master HVAC Contractors, and Master Plumbers)
- c. Any applicable fees as indicated on the attached chart.

I have been convicted of a felony or a misdemeanor in the Commonwealth of Kentucky, any other state, or the United States since my last license renewal. **YES** \_\_\_ **or NO** \_\_\_\_.

If you have been convicted of a felony or misdemeanor, your license may be ineligible for renewal at this time. Please contact the Department for further information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Renewal, late, and reinstatement fees:**

Contractor Electrician: \$400	Reinstatement fee: \$400	
Master Electrician: \$200	Reinstatement fee: \$200	
Electrician: \$100	Reinstatement fee: \$100	
Late fee: \$50		
Master HVAC Contractor: \$250	Late fee \$125	Reinstatement \$250
Journeyman HVAC Mechanic: \$50	Late fee \$25	Reinstatement \$50
Master Plumber: \$250	Late fee: \$5	Reinstatement: \$10
Journeyman Plumber: \$60	Late fee: \$3	Reinstatement: \$6